



CONSOLIDATED COMMISSION ON UTILITIES

Guam Power Authority • Guam Waterworks Authority
P.O. BOX 2977 • Agaña, Guam 96932

GUAM WATERWORKS AUTHORITY REGULAR BOARD MEETING *GPA Board Conference Room* 5:00 p.m., February 19, 2008

MINUTES

I. CALL TO ORDER

The Chairman called the meeting to order at 5:06 p.m. All five (5) Commissioners were present. The Chairman moved the Agenda to Section VII. New Business for immediate discussion and action.

Those present included:

Commissioners:

Simon Sanchez	Chairman
Benigno Palomo	Vice-Chairman - GPA
Gloria Nelson	CCU Secretary
Eloy Hara	Vice-Chairman – GWA
J. Margaret Blas	Member

Executive Management:

John Benavente	GM, Consolidated Utility Services (GMCUS)
Danny Santos	Asst. GM, Consolidated Administration (AGMCA)
Greg Cruz	Chief Financial Officer (CFO), GWA

Legal Counsel:

Sam Taylor	GWA Staff Attorney
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Management & Staff:

Frank Roberto	GWA
Barbara Cruz	Engineering, GWA
Lisa San Agustin	Revenue Protection, GWA
Tony Chargualaf	Asst. GM, Collection & Distribution (AGMCD)
Victor Torres	Data Processing Supervisor
Rodney Toves	GWA
Gerald Paulino	GWA
Geigy Salayon	Customer Service Mgr, GWA
Elaine Cruz	Personnel Services Admin., GWA
Joe Claveria	Asst. CFO, GWA
John U. Pangelinan	GWA
Heidi Ballendorf	PIO, Guam Waterworks Authority
Bernie Sadler	Direct Responsible Charge (DRC), Sewer Treatment Disposal
Mark Miller	Asst. GM, Production & Treatment (AGMPT)
Paul Kemp	Asst. GM. Compliance/Safety (AGMCS)
Ron S. Topasna	Direct Responsible Charge (DRC), Uguam Treatment Plant
Ann Borja	Sp. Asst. to Ex. Mgmt (A)

Guest

Rick Unpingco	Veolia Guam
Kevin Patrick	Veolia Guam
Ramon Sajo, Jr.	Ten-Tak Supply Co.

II. **APPROVAL OF MINUTES**

No Minutes were presented for approval at this meeting.

III. **GM (CUS) REPORT**

The GMCUS reported that tank levels are up at the Barrigada and Yigo areas and all customer related issues have been addressed.

IV. **COMMUNICATIONS**

1. Public Comments (2 min. per person)

V. **STAFF REPORTS**

1. **Legal**

Legal had nothing to report

2. **Human Resources**

The total # of GWA employees is now 310. Management created the following positions: Internal Auditor, Chief Budget Officer, Chief Water and Wastewater System Trouble Dispatcher and the Trouble Dispatcher Supervisor. Other positions were also slated for announcements; 24 apprentices are currently enrolled with GWA's program and attending classes at GCC. The MOU with GCC is at the Governor's Office for signature. The Chairman asked for a breakdown of the 60 people who were hired.

Mr. Frank Roberto gave a presentation on the CTP issue (copy not provided Master File). The Chairman asked him to familiarize himself well with the CTP aspect of performance evaluations and recommended he talk with Alan Searle, GWA's consultant on the matter.

There was discussion on training issues and the Commission asked management to prepare and update for the next CCU/GWA meeting.

3. **Compliance**

P. Kemp, Compliance / Safety Officer submitted his usual update (copy in Master File)

4. **Chief Engineer**

No Report

5. **Asst. GM Consolidated Administration**

The AGMCA provided a report but it was not discussed

6. **Financial**

Report provided to the Board (copy in Master File)

7. **Production / Treatment**

Kevin Patrick, GM for Voloia Water, GWA's PMC, gave the CCU a report (copy in Master File) on its first 12 months of operation. His presentation touched on their proposed GWA Waste Water Organization, Training, Strategy Reports, Health and Safety Issues, Operations & Maintenance Milestones, Procurement Matters and their Action Plan for the way forward.

8. **Collection / Distribution**

The usual C&D report was provided to the Board (copy in Master File)

9. **Communications / PIO**

Heidi Ballendorf, GWA's PIO gave her report on proposed GWA marketing / publicity awareness campaigns via various media outlets. (copy in Master file)

VI. **OLD BUSINESS - None**

VII. **NEW BUSINESS**

1. **GPA – Resolution 2008-04: Approval of Bid for Pad Mounted Transformers GPA Bid 010-08**

GPA Management requested approval of bid award for pad mounted transformers for the Hawaiian Rock expansion project and the Noel Alba New Commercial Building. GPA does not have the necessary inventory to provide power to

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these sites and requests the Commission to authorize purchase of (6) 2000 kva pad mounted transformer from Benson Guam – the lowest responsive bidder.

Comm. Nelson motioned to approve Resolution 2008-04 as; Comm. Palomo seconded. With no other discussion or objection, the motion carried.

2. **GWA – Resolution 2008-05-FY2008:Relative to Contract Award for Well Electrical Protection Project GWA IFB-01-ENG-2008**

GWA Management asked for approval of the contract award to purchase 20 variable frequency drives or VFD's to provide adequate motor protection for GWA's water wells. USSI was the winning bidder and it would provide adequate motor protection for GWA;s water wells.

Comm. Palomo motioned to approve the contract award; Comm. Hara seconded. With no further discussion or objection, the motion passed.

3. **GWA Resolution 2008-06-FY2008: Relative to Award of Mangilao Tank Repair**

GWA' s Mangilao water storage tank was damaged severely during Typhoon Pongsona. This bid is to repair the tank which will be funded by FEMA funds. The winning bidder is Masoud & Company.

Comm. Nelson motioned to approve and Comm. Palomo seconded. There was no further discussion or objection and the motion carried unanimously.

VII. **ANNOUNCEMENTS**

1. Next CCU Meeting: The Chairman announced that the next CCU meeting will be for GPA on 3/11/08 and GWA on 3/25/08.

VIII. **EXECUTIVE SESSION - None**

IX. **ADJOURNMENT**

With no further business to bring before the Commission, the meeting was adjourned at 8 p.m.

Attested:


SIMON A. SANCHEZ II, Chairman


GLORIA B. NELSON, Secretary

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